

City of Laingsburg Planning Fees, Schedule, and Approvals

	Zoning Permit	Site Plan	Special Use Permit	Land Division	Plat	Rezoning	Variance or Ordinance Interpretation
Base Fee	\$25	\$750 + ¹	\$250	\$250	\$500 plus \$100 per lot	\$250	\$250
Number of Plans	N/A	10	10	N/A	10	N/A	5 (if applicable)
Submittal time prior to next P.C. Meeting	N/A	45 days	45 days	N/A	30 days for Preliminary Plat	45 days	45 days prior to Zoning Board of Appeals Meeting
Public Hearing Required	N/A	No	Yes	N/A	Yes	Yes	Variance – Yes Interpretation – No
Newspaper Public Hearing Notice	N/A	No	Yes	N/A	No	Yes	No
Notification of neighbors within 300'	N/A	No	Yes	N/A	No	Yes	Yes
Approvals Required	Zoning Administrator	Planning Commission	Planning Commission	City Assessor	Planning Commission City Council	Planning Commission	Zoning Board of Appeals

¹ The ***mandatory deposit listed below is additional to the base fee.*** It is due when the site plan application is submitted. It covers additional Planning Commission meetings, if necessary, and additional engineering, legal, and planning consultant costs. The fee is based on the cost of the project including land cost. The balance shall be returned after all expenses incurred by the City have been paid, and after 90 days from receiving final certificate of occupancy.

Project Cost	Deposit	Project Cost	Deposit
Up to \$500,000	\$ 750	\$1 million - \$2.5 million	\$2,500
\$500,001 – \$1 million	\$1,500	\$2.5 million and above	\$5,000